Great Snoring Parish Council

Clerk Joanna Otte, Little Manor, Thursford Road, Little Snoring, NR21 0JN
tel: 01328 822366 email: greatsnoringpc@googlemail.com
website: http://greatsnoringparishcouncil.norfolkparishes.gov.uk/

Present: J Lockhart, S Pannell (Chairman), D Perowne, H Seekings, V Thompson (Vice-Chairman) and: M Strong (County Councillor) and her husband and three members of the public

Meeting of Great Snoring Parish Council
on **Thursday 8 March 2018** at 7.00pm in the Social Club

Before the Parish Council meeting began, Graham Connolly NNDC Local Housing Enabler provided information about potential sites in Great Snoring for Exception Housing Scheme and the possibility of setting up a Community Led Housing Group (with assistance from the Community Housing Fund). Four possible sites had been identified on Dildash Lane and an initial paper exercise had been carried out by the Planning Department. The pros and cons were discussed. The Parish Council said that in principle it continued to support the idea for the provision of affordable housing in the village through an Exception Housing Scheme. Mr Connolly said that he would seek views from Highways about access to the sites; seek Planning views on an alternative site on The Street (front of Gurney's Ground); ask the Walsingham Estate whether they would sell any of the sites under consideration; ask whether Planning would re-consider Site 1 (which had been discounted as being too close to the conservation area). Parishioners will be kept informed. Mr Connolly was thanked

MINUTES

Welcome

1. **Apologies** from P Richmond were accepted.

2. **Declarations of pecuniary interest by** the Councillors in any of the items listed below. None.

3. **Minutes of the previous Meeting** – 11 January, were approved and signed as a true record.

4. **Matters arising:** Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.

5. **Resignation of Councillor**
   - It was noted that Geoff Peabody had resigned following the last meeting. The relevant notices had been posted on the notice board and the website. There was no call from electors for an election so the Parish Council should co-opt a new member. No response had been received from the newsletter so a similar notice would be included again.

6. **The Meeting was temporarily closed** for Parishioners to express any concerns they have and for reports from the District and County Councillors.

A member of the public asked for the farmers and others who had helped clearing the roads of snow could be publicly thanked. It was noted that this would be put in the Newsletter.

Report from NCCllr M Strong

- No further news on the minute man – so she would follow up
- It was clarified that signage about the horses at Duck End was not necessary
- It was explained that the Kissing Gate was not on the definitive map for PRoWs so there was no possibility of Highways or the County Councillor contributing to the cost of repairs. However it would only be removed if there were complaints.
- Village Entrance Gates could be part funded through the Parish Partnership Scheme.
- Funding for the mobile library service had been saved from cuts in this year's budget but the service would need to be reviewed. It was noted that it was used and valued in Great Snoring.

The Chairman will re-open the meeting.

Signed: ..... Date... 10/5/18....
Chairman

Great Snoring Parish Council

7. Planning

- **Proposals** received from NNDC since the last meeting
  - Erection of single storey rear extension following demolition of conservatory, conversion of garage with external alterations to habitable space at **Ronkslea, Thursford Road** ref: PF/18/0241. Link circulated. No objection submitted 19 Feb 2018.
  - Erection of 2no sheds for storage of agricultural equipment, produce and logs at **Land off Barsham Road** ref: PF/18/0127. Link circulated. No objection submitted 23 Feb 2018.
- **Decisions** made by **NNDC:** none
- **Other Planning Matters**
  - ENF/16/0144: Enforcement of retrospective planning application at **Dildash House** ref PF/16/1072.It was noted that this had been sent to the Planning Inspectorate on appeal ref APP/Y2620 C/17/3182511. The Parish Council's previous comments would be forwarded by the District Council to the Planning Inspectorate and any further comments were to be submitted by 14 March. It was agreed that the Planning Inspectorate should be made aware that, although the hedge had been allowed to grow since 2016 obscuring the outline of the structure, the original objections still stood.

8. Financial business

- **Receipts** since previous statement: allotment rent £36; interest 1p
- **Regular payments** since previous statement**:** salary and on costs £296.70
- The balances were confirmed on the bank statements as at 31 January 2018 as follows: **Current ac: £4,898.84; Savings account** (allotment deposits): **£30.01; Clock account £886**
- **The statement of accounts compared to budget was circulated**
- **The following payments were approved:**
  - It was noted that Mr Hall agreed that he had done 10 cuts and would accept £300 (rather than £360 for 12 cuts)

	Cheque no	
Hall's Ground Maintenance (cutting verges 2017)	100281	300.00
J Otte (card payment for Rodent Services quarterly charge)	100282	72.00
J Otte (expenses Dec - Mar)	100283	54.68
Great Snoring Social Club (hire for 2018/19)	100284	150.00

9. Environment

- **Litter Pick** on Sunday 8 April meeting at 10 am.

10. Allotments and Gurney's Ground

- To report on current situation/condition of allotments: plots 11 and 11a. D Perowne said that before he carried out anymore clearing with his farm machinery he would need assurance that the Parish Council would pay for any damage to the machinery - previous damage had cost him £400.
- Closure of path, avian flu risk signs would be erected.
- Non-payment of rent: three tenants still had not paid.

11. Highways:

- Update on outstanding issues:
  - 'Minute Man' in The Street and alternatives. County Councillor to follow up.
  - Signage at Duck Town End – it was neither asked for nor needed.
  - Village Gateways – not needed in the village

Signed: ..... Date..10/5/18.....

Chairman

- The Loke – query from residents regarding the access/ownership/public right of way.
  - Clarification from Highways: according to the mapping system there is not PRoW along The Loke: it is a private road as shown by the reference 1P in the plan. The 'hatched' area on Fakenham Road shows the extent of highway rights. Please note that the highway authority do not own the highway here (it just maintains highway rights). While local residents may have deeds/documents to show they own it they cannot do anything with it, nor block it, as highway rights exist over it.
  - It was agreed that the information should be forwarded to the person who had approached the parish councillor.
- Items to report: none.

12. Street furniture

- Kissing gate – H Seeking and V Thompson to see what minor repairs were required.

13. General Data Protection Regulation

- Report from Working Group:
  - The Parish Council is already registered with the ICO as a Data Controller.
  - Draft spreadsheet for managing data (employees, councillors, volunteers, allotment tenants, list for emailing newsletter, emergency plan…) prepared.
  - Privacy statement / letter to be drafted.
  - Waiting for sector specific clarification for role of Data Protection Officer (clerk or councillor).

14. Parish Council

- Emergency Plan
  - The revised and updated plan had been circulated and was approved.
  - Next step: to seek Emergency Plan Co-ordinator and Deputy and call for volunteers to be put in the Newsletter.
- Village Plan - monitoring speeding; transport: to find out if the Age Concern Mini Bus comes out to the village.
- WW1 Commemoration - J Lockhart had looked at some ideas such as the Perspex figures to be placed near War Memorials nationwide. The Parish Council hoped that the Church and the Social Club would also be involved. It was noted that the District Council had sent an invitation for interested people to attend a meeting in Cromer to generate and co-ordinate ideas and plans across the District.

15. Annual Parish Meeting

- Although the Annual Parish Meeting with reports from local groups had been a success, it was felt that the cost and the arrangement should not be covered solely by the Parish Council. It was agreed that this year it would revert to previous years in being a short meeting before the Annual Meeting of the Parish Council in May.

16. Reports from parish councillors

17. Communication with the village

- An offer from G Peabody for the Parish Council to purchase the website which he set up was considered. It was agreed that this was not necessary as the Parish Council already has a website.

18. Correspondence: mail circulated as usual via email

19. Any other business for report or placing on the agenda for the next Meeting.

20. To confirm the date of the next meeting - Annual Meeting of the Parish Council and Annual Parish Meeting at 7 pm on **Thurs 10 May 2018** in the Social Club.
Meeting closed at 9 pm

Signed: V Thompson ..... Date 10/5/18
Chairman