Great Snoring Parish Council

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Present: J Lockhart (Vice-Chairman), D Perowne, H Seekings, V Thompson (Chairman), J Tibbitts, and one member of the public

Meeting of Great Snoring Parish Council
on **Thursday 8 November 2018** at 7.00pm in the Social Club

MINUTES

Welcome

1. **Apologies** from M Strong (County Councillor)
2. **Declarations of pecuniary interest by** the Councillors in any of the items listed below. None.

3. **Minutes of the previous Meeting** – 13 September, were approved and signed as a true record.
4. **Matters arising:** Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.

5. **To co-opt a new members to fill the casual vacancy**
   - Averil Cooper and Gavin Rutland had put their names forward for co-option.
   - It was agreed to co-opt to the vacancy by paper ballot.
   - The two candidates were proposed. A ballot with the two names was given to each councillor for marking the candidate of their choice.
   - The clerk collected the ballots and counted the votes. It was announced the Gavin Rutland had been co-opted to fill the vacancy.
   - The new councillor would complete a declaration of office.

6. **The Meeting was temporarily closed** for Parishioners to express any concerns they have and for reports from the District and County Councillors.
   The County Councillor had sent a report via email.
   The Chairman re-opened the meeting.

7. **Planning**
   - **Proposals** received from NNDC since the last meeting
     - PF/18/1518 & LA/18/1519: Proposed change of roof and alterations to rear elevation, replacement rear window and front door at **2 The Terrace, The Street**. Link circulated. No objection submitted 10 October 2018.

   - **Decisions** made by **NNDC:** None.

8. **Donations**: It was decided not to make any donations.

9. **Financial business**
   - **Receipts** since previous statement: Barclays interest 24p; NNDC Precept £1750 and LCTS Grant £91.
   - **Regular payments** since previous statement: salary and on costs.
   - To confirm balances and sign bank statements as at 28 Sept 2018:
     Current ac: £5,688.61; Savings account (allotment deposits): **£60.08; Defibrillator savings £46.19; Clock savings £800.02, Clock current account £6;**
   - **The statement of accounts compared to budget was circulated.**
   - **The following payments were approved:**

Signed: ..... Date.....
Chairman

	Cheque no	
J Otte (expenses)	100364	25.62
Walsingham Estate (rent for allotments)	100365	120.00
J Otte (for Pest Control telephone payment)	100366	74.40
PH Collins (grass cutting)	100367	98.00
NNDC (emptying dog bins)	100368	205.92

10. Setting the Budget and Precept for 2019-20

- The figures for the budget were reviewed.
  - It was agreed to renew the contract with AM Cultivating for the grass-cutting for 2019 (knolls at Back Lane/ Fakenham Road and Dildash Lane/Thursford Road; Gurney's Ground and allotment track): all areas April-October inclusive: £741.00 (payment due at the end of each month)
  - It was decided to get some more recycling containers (e.g. paper and textiles) to join the glass bank at the entrance to Top Farm and to earn recycling credits.
- Determine whether or not there are any other likely calls on planned expenditure
  - A couple of adjustments were made to the draft budget: administration costs were increased by £100 and pest control by £20; and the recycling credits were revised down by £50.
- It was agreed to accept the Local Council Tax Support Grant (LCTSG) of £166 from NNDC
- It was agreed to set the precept for 2019-20 at £4,025 (an increase of 15% on last year)
- The form for NNDC was completed and signed.

11. Highways:

- Update on outstanding issues:
  - Drainage / flooding on Fakenham Road. The Clerk was asked to request that Highways follow up with the owners of Lynford as no work has been done to clear the ditches or to install the correct pipe work.
  - Telegraph poles etc on the green way – remind Highways to arrange for them to be cleared away – particularly a huge lump of concrete. It was also noted that some of the trees needed cutting back which D Perowne would speak to the Walsingham Estate about.
- Items to report
  - Grup near Lynford needs to be cleared out
- Speeding problem around the village – hazardous for pedestrians. It was agreed to erect signage on the verge requesting drivers to slow down, and to investigate the possibility of getting stickers for wheelie bins.

12. Street furniture / Environment

- P Richmond took on responsibility for checking street furniture
- Concern was raised about the theft of building materials from the old mill on Snoring Road. The Clerk was asked to contact the police to stress the historical importance of this site and to ask if they could keep an eye on the site. The Clerk was also asked to raise concern about hare coursing in the area.
- Litter pick: collected quite a lot of rubbish including clothing.

13. Allotments and Gurney's Ground

- J Tibbitts took on responsibility for overview of allotments
- Vacated allotments still have some rubbish on them. The Clerk was asked to contact the ex-tenants and request that all allotments are cleared properly otherwise they will be charged for the clearance.
- Pest Report: reminder to tenants with poultry to only feed sufficient for the birds to eat in a day

Signed: ..... Date.....

Chairman

and not to leave any feed out overnight.

- D Perowne mentioned that the allotments might be the source of the problems with flies.
- An open meeting for the village was arranged for 7.30 pm on 6 December in the Social Club to discuss the allotments and to gather views on if/how the allotment gardens should be revitalised to become a community asset. An invitation would be delivered to all households in the village and to the allotment holders.

14. WW1 Commemoration

- Service of commemoration at the War Memorial at 10.50 am on 11 November
- Vote of thanks to Jan and Hazel and all those who contributed to the wonderful display (400 knitted poppies in the church as well as a display of plastic poppies from 2014 in the churchyard and around the village).
- Poppy seeds received from the District Council.

15. Reports from parish councillors

- People enjoyed knitting the poppies so the Chair suggested that it might be possible to co-ordinate another project e.g. making blankets, clothes for pre-mature babies, etc.
- The Clerk reported that she had attended the Fakenham Market Town Strategy Meeting. The focus was improving transport infrastructure for the town. Issues also raised were request for a cycle lane along the A148; making the north of the town 'porous' – access by foot and cycle across the by-pass. It was noted that requests for changes to bus routes would need to be made to the individual bus companies.
  - The Parish Council thought that it would be a good idea to work with Little Snoring Parish Council to get route through the villages to Fakenham. The Clerk would ask Little Snoring for their view on this.
- J Lockhart reported that she had attended the Local Plan (2016-36) meeting at the District Council. It would go out to public consultation in phases next year: Phase 1 – February 2019: strategic plans and part 1 – Towns; phase 2 – mid to late 2019: villages. Basically the Plan is to meet quotas forced on them from central government: target of 540,000 homes per year). The Rural Housing Exception Scheme would continue. There is concern about the continued rise in the number of second homes.

16. Correspondence: mail circulated as usual via email

- A letter from P Robbins requesting that Parish Council helps with the re-instatement of the permissive paths around the village. D Perowne had already spoken to the parishioner and the circumstances remained the same as when discussed in July: the Stewardship Funding had been altered so it was no longer possible to have paths on the six metre field margins, (insurance was also a problem). The permissive paths scheme closed on 1 December 2018.

17. Any other business for report or placing on the agenda for the next Meeting.

- Bus route with Little Snoring Parish Council.

18. The date of the next meeting: at 7 pm on **Thurs 10 January 2019 in** the Social Club.

Meeting closed at 9.15 pm

Signed: V. Thompson Date 10/1/19

Chairman