Great Snoring Parish Council

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Present: A Cooper, J Lockhart (Vice-Chair), T Norman, V Thompson (Chair), J Tibbitts
and: T FitzPatrick (District Councillor)

Meeting of Great Snoring Parish Council
on Thursday 11 November 2021 at 7:00 pm in the Social Club

MINUTES

Welcome

1) **Apologies** from D Spiteri were accepted. It was reported that David Perowne had decided to resign from the Parish Council. The Clerk would notify the District Council and the notice of vacancy would be published and put on the notice board.

2) **Declarations of pecuniary interest** by the Councillors in any of the items listed below**.** None.

3) **Minutes of the previous Meeting** – 9 September were approved and signed**.**

4) **Matters arising:** Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting**.** None.

5) **The Meeting was temporarily closed** for Parishioners to express any concerns they have and for reports from the District and County Councillors**.**
NNDCllr T FitzPatrick reported that the District Council was using a hybrid work model with phased programme of return to office working for staff. The Council continued to support residents, businesses and visitors. Covid grant funds were available for businesses which had missed out on previous grants and required support to rebuild. The Green Build event this year was online with a variety of events on the programme and information available via the District Council website. It was running in conjunction with COP26. The new Reef swimming pool (replacing Splash) was nearly finished. Unfortunately the funding bid which would have helped Fakenham's project for a swimming pool was not successful. A man had been fined for fly-tipping at Pretty Corner. Sustainable Communities, Arts and Culture, and Community Transport funds were open for applications.

The Chair re-opened the meeting.

6) **Planning**
   a) **Proposals** received from NNDC since the last meeting:
      i) PF/21/2065: External alterations to facilitate conversion of loft to habitable space at **Barn Cottage Forge Yard The Street**. Link circulated 7 Sept. No objection submitted 18 Oct with the following comment that there was concern about the inclusion of the patio doors in the plans although the description was for internal alterations and loft conversion.
      ii) PF/21/2295: Replacement ground floor windows and door at **The White House The Street**. Link circulated 7 Sept. Councillors DP, DS, JT & VT noted that they are friends with the applicants. No objection submitted 18 Oct.
      iii) PF/21/2664: Alterations to detached outbuilding and erection of single storey link to dwelling to provide extension to dwelling at **The Tunns Thursford Road**. Link circulated. No objection submitted 18 Oct.
      iv) PF/21/2300: Conversion of barn to dwelling, erection of car port/workshop and reinstatement of access at **The Old Forge Walsingham Road**. Link circulated. DP declared an interest and offered no comment. No objection submitted 25 Oct 2021.

Signed_____ Date……..
Chair

b) **Decisions** made by **NNDC**
   i) PF/21/1746: Conversion of barn with associated external alterations to form single dwelling; erection of detached garage at **70 Thursford Road**. REFUSED.
   ii) PF/21/2295: Replacement ground floor windows and door at **The White House The Street.** APPROVED.

c) Other planning matters
   i) Empty home on Fakenham Road: awaiting update

7) Highways: https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem

a) Items to report
   i) Leaning sign post at Top Farm
   ii) Grups around the village need clearing out

b) Items to note
   i) Overhanging branches at footpath by the Church are going to be cut back
   ii) Green Lane is passable but not in good condition

8) Street furniture / Environment

a) It was noted that the request to add the **Kissing Gate** to the Definitive Map was still going through the legal process at County Hall.

b) Covid Memorial Token for the community to be delivered to the Clerk. It was suggested that the plaque could be fixed to the village sign post.

c) Kiosk (telephone box)**– book exchange:** repainting and repairs. The Chair would establish what work was required. The Clerk would put another request in the newsletter for volunteers to help with repainting.

d) Notice Board: the Vice-Chair would ask a skilled parishioner if he could repair the board.

9) Celebrations for the Queen's Platinum Jubilee

a) Thursday 2 – Sunday 4 June (bank holidays on the Thursday and Friday)

b) Joyce Tibbitts reported that there would be a service in the Church on Thurs 2 June at 6 pm.

c) It was noted that the Archive would be happy to stage an exhibition – in the Church.

d) Ideas were put forward for a 'street party – perhaps in the church or on Gurney's Ground. A request for volunteers for a working group would be put in the newsletter.

10) Financial business

a) It was agreed to add Joyce Tibbitts as a signatory and remove D Perowne.

b) Receipts between 31 July – 30 Sept: interest 3p; Allotment rent and deposit £37.50; NNDC Precept £2500.

c) Regular payments 31 July – 30 Sept**:** salary & on costs £424.18; grass cutting £240;

d) **Balances as at 30 September** 2021: Current ac: £4,821.83; Savings account (allotment deposits): £332.38; Defibrillator savings £183.87 and chq ac 53; Clock savings £805.89 and chq ac £3.

e) The statement of accounts compared to budget was circulated.

f) The following payments were approved:

Payee	Cheque no	Amount	Date
Country Style Recycling (emptying bottle bank)	100428	£21.90	26/10/21
J Otte (for Rodent Service quarterly charge)	100429	£74.40	
J Otte (expenses)	100430	£25.34	
Karen Chesterman (refund of allotment deposit)	100431	£30.00	
Walsingham Estate (rent for allotments)	100432	£120.00	

11) Setting the Budget and Precept for 2022-23

a) The figures on the **proposed budget** were reviewed.

Signed_____ Date……..

Chair

Expected bank balance at the end of March 2022 is **£3,683** (of which £809 is in the Parish Clock accounts and the rest is listed as reserved funds).

Expected **expenses** for 2022-23 are **£6,130**
Expected **receipts** for 2022-23 are **£ 567**

b) Determine whether or not there are any other likely calls on planned expenditure
   i) It was agreed to add £200 to go towards village celebrations to mark the Queen's Platinum Jubilee in June 2022.
   ii) It was also agreed to add £60 for the cost of producing the newsletter.
   iii) Review of allotment rents to contribute to the cost of maintenance and pest control.

c) It was decided to set the **Precept for 2022-23 at £6,000** (an increase of 20%)

d) Complete and sign the form for NNDC

12) Allotments and Gurney's Ground

a) Thanks to T Norman for repairing the **gate** at Gurney's Ground. It was agreed to purchase a padlock to replace the one that was lost.

b) Progress report on project playground and adult fitness equipment. The Clerk was getting a couple more quotes for consideration before the selection was made. There had been no feedback about the use of the adult fitness equipment so it was agreed to remove these items from the wish list.

c) Pest control. It was agreed that Jan Lockhart should be the point of contact for pest control. The Clerk would ask Rodent Pest Services to send reports directly to the Clerk.

d) It was agreed to increase the rent from October 2022 to £30 per full size allotment.

13) Litter Pick

a) Thank you to those who turned up for the litter pick.

14) Emergency Plan

a) Thank you to Averil Cooper assisting with the review of the Emergency Plan. The Parish has been divided in to five areas with a community volunteer to cover each area when required.

b) The Clerk was asked to update contact details for organisations as required and to put some information in the newsletter to encourage vulnerable people to register for priority services with e.g. Anglian Water and UK Power Networks.

15) Defib and CPR training

a) Thursday 7 October 2021 provided by Mark Milsom of EAAA was a success. Thank you to those who organised it.

16) Newsletter

17) Correspondence: mail circulated as usual via email

18) Items for report or placing on the agenda for the next Meeting.

a) Emergency Plan

b) Queen's Jubilee

19) Date of the next meeting: **Thursday 13 January 2022** at 7 pm in the Social Club

Meeting closed at 8:30 pm

Signed_____ Date……..
Chair