Great Snoring Parish Council

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Present: A Cooper, J Lockhart (Vice-Chair), T Norman, D Spiteri, V Thompson (Chair), J Tibbitts and: T FitzPatrick (District Councillor) and one member of the public

Meeting of Great Snoring Parish Council
on Thursday 9 September 2021 at 7:00 pm in the Social Club

MINUTES

Welcome

1) **Apologies** from D Perowne and PC J Pegden were accepted.

2) **Declarations of pecuniary interest** by the Councillors in any of the items listed below**.**
   a) The Chair declared an interest in item 6)d)i) as the empty house is adjacent to her home.

3) **Minutes of the previous Meeting** – 8 July to be approved for signing**.**

4) **Matters arising:** Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting**.**

5) **The Meeting was temporarily closed** for Parishioners to express any concerns they have and for reports from the District and County Councillors**.**
   - Report from NNDCllr T FitzPatrick**:**
     - Will follow up on the empty house
     - Covid-19 incidence was low but there had been a slight rise in cases, and there was concern about tourists. The District Council continued to provide Covid Safety Marshalls and encouraged mask wearing in shops etc.
     - The District Council had decided to wait to hear what the government proposes on a cap on second homes.
     - The annual canvas for electoral register was underway
     - Sustainable Communities Fund was open for applications.

The Chair re-opened the meeting.

6) **Planning**
   a) **Proposals** received from NNDC since the last meeting:
      i) PF/21/1746: Conversion of barn with associated external alterations to form single dwelling; erection of detached garage at **70 Thursford Road**. Link circulated. No objection submitted 24 July.

   b) **Decisions** made by **NNDC**
      i) LA/21/0949: Works to replace existing rotten front door and frame at **Dene Cottage** The Street. APPROVED.

   c) Withdrawn
      i) PF/21/1040 & LA/21/1041: Single storey extension to Rose Cottage following removal of car port; insertion of roof lights; conversion and alterations to detached garage to form holiday let; erection of pergola within garden Internal alterations to Vine Cottage Internal alterations to Cherry Tree Cottage Conversion of outbuilding to holiday let Construction of pergola and associated landscaping works at Cherry Tree Cottage. WITHDRAWN

Signed_____ Date……..
Chair

d) Other planning matters

i) Empty home on Fakenham Road: awaiting update. The ditch along side the property was completely blocked – report to Highways.

7) Highways:

a) Items to report https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem

b) It was noted with appreciation that T Norman's family have been cutting back overgrowth on the Greenway to Walsingham to make it more accessible for walkers.

8) Street furniture / Environment

a) It was noted that at the end of July the Clerk asked Environmental Protection at NNDC to investigate a complaint about a 'fly infestation' along Thursford. A householder who complained about the problem was advised to contact the District Council. D Perowne confirmed that Top Farm had been visited by Environmental Health and, as in the previous year, had been given a clean bill of health and they are following the fly-control programme agreed with NNDC.

b) Kiosk – book exchange: repainting and repairs: call for volunteers in the newsletter.

c) It was reported that the back board of the **notice board** was warped. The Vice-Chair would see what work was required and try and find someone to repair it.

9) Financial business

a) Receipts 29 May – 30 July: interest 3p; Allotment rent and deposit £139; HMRC VAT refund £232.31; NCC recycling credits £49.74.

b) Regular payments 29 May – 30 July**:** salary & on costs £424.18; grass cutting £360;

c) **Balances as at 30 July** 2021: Current ac: £3,225.44; Savings account (allotment deposits): £332.37; Defibrillator savings £183.87; Clock savings £805.87; Clock £3.

d) The statement of accounts compared to budget was circulated.

e) The following payments were approved:

Payee	Cheque no	Amount	Date
FT Grounds Maintenance (cutting back allotments	100423	£270.00	12/07/21
Country Style Recycling (emptying bottle bank)	100424	£14.40	29/07/21
NNDC (emptying dog bins)	100425	£218.40	29/07/21
J Otte (for Rodent Service quarterly charge)	100426	£74.40	11/08/21
J Otte (expenses)	100427	£20.96	

10) Allotments and Gurney's Ground

a) Progress report on project playground and adult fitness equipment. The Clerk has been asked to get additional quotes for the equipment. It was agreed to put a short report in the newsletter and ask if the adult fitness equipment would be used.

b) Pest control: no report received.

c) Pallets, fence panels and other rubbish left on vacant allotment. A request to remove the rubbish has been sent to those thought to be responsible. The items have been removed.

11) Litter Pick: Sunday 24 October: meet at 10:30 am at the Social Club car park.

12) Emergency Plan

a) The Chair thanked councillors for their feedback. It was agreed that the full document (which had been based on a generic template) needed to be summarised to make it into a workable

Signed_____ Date……..

Chair

document e.g. the Parish Council does not have the resources to keep and maintain lists of people and items. A Cooper offered to assist with the re-working.

13) Defib and CPR training

a) Thursday 7 October 2021 start at 7 pm (Mark Milsom will arrive half an hour in advance to set up). It was noted that the Social Club were opening up.

14) Newsletter

15) Correspondence: mail circulated as usual via email

16) Items for report or placing on the agenda for the next Meeting.

a) Setting the Budget and Precept for 2022-23

17) Date of the next meeting: **Thursday 11 November 2021** at 7 pm in the Social Club

Meeting closed at 7:45 pm

Signed_____ Date……..

Chair