Great Snoring Parish Council

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Present: J Lockhart (Vice-Chair), D Spiteri, V Thompson (Chair), J Tibbitts
and: T FitzPatrick (District Councillor),

Meeting of Great Snoring Parish Council
on Thursday 10 March 2022 at 7:00 pm in the Social Club

MINUTES

Welcome

1) **Apologies** from T Norman, and PC S Blakeley (SNT Wells) were accepted.
2) **Declarations of pecuniary interest** by the Councillors in any of the items listed below**.** None

3) **Minutes of the previous Meeting** – 11 November were approved and signed (meeting in January 2022 was cancelled due to Omicron)**.**
4) **Matters arising:** Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting**.**

5) To consider **co-opting** to fill the vacancy caused by the resignation of D Perowne. As no one had come forward, it was agreed to advertise again in the newsletter.

6) **The Meeting was temporarily closed** for Parishioners to express any concerns they have and for reports from the District and County Councillors**.**

Report from NNDCllr Tom FitzPatrick:

- Business grants (because of Omicron) were available for the hospitality and leisure sector.
- NNDC was raising its portion of the Council Tax by 2.3%.
- New lavatories were being built in Fakenham and Wells. NNDCllr FitzPatrick was requesting an upgrade for the toilets in Walsingham.
- There are no registered Ukrainians, Russians or Belorussian in North Norfolk, but the County is ready to deal with any difficulties and also to handle an influx of refugees including unaccompanied children. Refugees are usually housed in Norwich, but the District Councils pay to equalise the costs.
- Sustainable Communities Fund is open for applications.

The Chair re-opened the meeting.

7) **Planning**
   a) **Proposals** received from NNDC since the last meeting: None
   b) **Decisions** made by **NNDC**
      i) PF/21/2065: External alterations to facilitate conversion of loft to habitable space at **Barn Cottage Forge Yard The Street**. APPROVED.
      ii) PF/21/2295: Replacement ground floor windows and door at **The White House The Street**. APPROVED
      iii) PF/21/2664: Alterations to detached outbuilding and erection of single storey link to dwelling to provide extension to dwelling at **The Tunns Thursford Road**. APPROVED
      iv) PF/21/2300: Conversion of barn to dwelling, erection of car port/workshop and reinstatement of access at **The Old Forge Walsingham Road**. APPROVED
   c) Other planning matters
      i) Empty home on Fakenham Road. It was confirmed that an officer from Combined Enforcement had visited the site. The District Councillor would follow up on the outcome.

8) **Highways**: https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem
   a) Items to report: nothing to report.

Signed_____ Date……..

b) It was noted that a lorry driver had caused considerable damage to the knolls around the village. Thank you to Robert Perowne for repairing the Village Sign knoll. The Chair had contacted the company responsible and requested compensation. The Chair reported that AB Texel had made a goodwill gesture of £500 towards the repainting of the Book Exchange Kiosk. This was much appreciated. Vote of thanks to the Chair for following this through.

9) Street furniture / Environment

a) It was noted that the request to add the **Kissing Gate** to the Definitive Map is still going through the legal process at County Hall.

b) Kiosk – book exchange: repainting and repairs. It was agreed to get two quotes for repainting.

c) It was noted that the back of the **notice board** was probably leaking and the backboard needed to be repaired / replaced. It was agreed to get quotes for repairs.

10) Defibrillator

a) The Social Club would like to hand over responsibility for the Public Access Defibrillator to the Parish Council. The balance of £100.50 in the Social Club defib account has been transferred to the Parish Council defib account.

b) A replacement battery has been supplied by Andrew Deptford cost: £222.00. It has been put in the defibrillator (date for next replacement is October 2026). Pads need to be replaced in Nov.

c) It was reported that the benefactor who paid for the defibrillator had done so on the understanding the maintenance would be shared between the Social Club and the Parish Council. The Clerk was asked to remind the Social Club of this and to ask them to honour the agreement going forward.

11) Financial business

a) It was confirmed that J Tibbitts had replace D Perowne as a **signatory on the bank accounts**.

b) Hiring the Social Club for Parish Council meetings: It was agreed that the Clerk should ask the Social Club whether the Parish Council could become a member, as an organisation, and take advantage of the members discount for hiring the Club for meetings. The cost for non-members is £10 per hour or part thereof; for members it is £7.50.

c) Receipts 1 Oct – 31 Jan: interest 3p; Allotment rents £210; NCC recycling credits £112.71.

d) Regular payments 1 Oct – 31 Jan**:** salary & on costs 4 x £424.18; grass cutting £120; rodent service quarterly charges £151.20

e) **Balances as at 31 January** 2022: Current ac: £3,848.01; Savings acc (allotment deposits): £332.39; Defib savings £230.62 & chq ac 53p; Clock savings £805.91 and chq ac £3.

f) The statement of accounts compared to budget was noted

g) The following payments were approved:

Payee	Cheque no	Amount	Date
Country Style Recycling (emptying bottle bank)	100433	£5.40	13/01/22
J Otte (for Rodent Service quarterly charge)	100434	£76.80	02/02/22
Andrew Deptford (battery for Defib)		£222.00	26/02/22
J Otte (expenses Dec - Mar)	100435	£112.13	

h) Employment:

i) Salary increase for 2021-22: The Local Government Association (LGA) advised the National Association of Local Councils on 1 March that 'Agreement has been reached on the pay award for local government services ('Green Book') employees, covering the period 1 April 2021 to 31 March 2022.' SCP 19: was £13.21 increased to £13.48.

ii) Back pay for 2021-22: Annual Salary + £42.12; Employee's pension contribution + £2.32: Employer's pension contribution + £9.90.

iii) It was noted that the employer's contribution to the pension increases by 0.5% for 2022-23.

iv) The instructions to the bank to make the necessary changes in monthly payments were confirmed and signed.

Signed_____ Date……..

12) Allotments and Gurney's Ground

a) Progress report on project playground equipment.

i) Thank you to the children / families who responded to the consultation in the February newsletter (25% response rate from children in the village). One of the drawings has been used to support the grant applications.

ii) A grant application (maximum £15,000) has been submitted to North Norfolk Sustainable Communities Fund.

iii) A bid of £9,030 was included in the Arts Council England Let's Create Jubilee fund

iv) The outcome of both applications should be known towards the end of March.

13) Platinum Jubilee Celebrations

a) Outline plans for Jubilee Weekend 4 and 5 June:

i) Archive Exhibition in the Church

ii) Tea and cakes in the Social Club

b) An application for a grant has been submitted to Arts Council England Let's Create Jubilee fund for a total of £10,000 to purchase display materials for the Archive (panels, lights, mounting boards, binders, monitor), signage for car park in Gurney's Ground, portable loos for the Church, a contribution to a refreshment and advertising budget, and playground equipment for Gurney's Ground (part of a larger project).

c) It was noted that two portable toilets had been reserved for placing in the Churchyard (with permission of the PCC) for the Archive weekend.

d) It was noted that an article about the Archive weekend would appear in the Holt Chronicle in along with an advert in the 'What's On section in May.

e) Thank you to Jan Lockhart for plugging the Archive Weekend when she welcomed Radio Norfolk's Treasure Quest to the Village on Sunday 20 February.

14) Litter Pick

a) Clean for the Queen: Sunday 8 May (changed from 24 April) meet in the Churchyard at 10:30am.

15) Emergency Plan

a) The plan has been completed and circulated: including to Daniel Corby (NCC) Alison Sayer & Janice Gunby (NNDC) and Charlie Carter (Strategic Support Officer of the Multi Agency Fusion Group – Norfolk Resilience Forum). The Strategic Support Officer for the Norfolk Resilience Forum praised the village for being ahead of the game by highlighting the importance of vulnerable individuals registering for priority services such as Power Networks and water suppliers**.**

16) Newsletter

a) Jubilee info etc.

17) Correspondence: mail circulated as usual via email

18) Items for report or placing on the agenda for the next Meeting.

19) Date of the next meeting Annual Parish Meeting and Annual Meeting of the Parish Council: **Thursday 12 May 2022** at 7 pm in the Social Club.

Meeting closed at 8.06 pm

Signed_____ Date……..