

Great Snoring Parish Council

Clerk: Joanna Otte, Little Manor, Thursford Road, Little Snoring, NR21 0JN

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website: <http://greatsnoringparishcouncil.norfolkparishes.gov.uk/>

To: David Clifton, Averil Cooper, Steven Hall, Tom Norman (Chair), PJ Savory,
Dawn Spiteri (Vice-Chair), Joyce Tibbitts

Cc: Tom FitzPatrick (District Councillor), Michael Dalby (County Councillor), SNT Wells

**You are summoned to a Meeting of Great Snoring Parish Council
on Thursday 10 July 2025 at 7:00 pm in the Social Club**

Signed _____

Date.....

AGENDA

Welcome

1) **Apologies** and reasons for absence.

2) **Declarations of pecuniary interest** by the Councillors in any of the items listed below.

3) **Minutes of the previous Meeting** on 8 May to be approved and signed.

4) **Matters arising:** Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.

5) **The Meeting will be temporarily closed** for Parishioners to express any concerns they have and for reports from the District and County Councillors.

The Chair will re-open the meeting.

6) **Planning**

a) **Proposals** received from NNDC since the last meeting.

b) **Decisions** made by NNDC

7) **Highways:** <https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem>

a) **Items to report**

8) **Street furniture / Environment**

a) Application for Street Furniture Licence has been submitted to the County Council for approval of the bench for the Tuns knoll.

b) To note that the knoll at Top Farm has been added to the grass cutting schedule for a monthly cut at £40 a cut.

9) **Allotments**

10) **Gurney's Ground**

a) Report on visual inspection of playground

11) **Gov.uk email**

a) Gov.uk email address for Clerk is now a requirement and is also recommended for councillors for parish council affairs. This allows for improved accountability and transparency as well as improved ability to comply with FOI and Subject Access Requests. When using personal email accounts this may no longer be possible and also risks personal emails being accessed if such requests are made to the council.

b) To consider taking up the offer from Norfolk Association of Local Councils who provide the parish council website to add unlimited number of 10GB email accounts to the norfolkparishes.gov.uk domain name for **£20 per year**.

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12) Financial business

- a) **Receipts** since 1 April: Precept £3400 HMRC VAT refund £146.85;
- b) **Regular payments** since 1 April: Hingley Agric £496: salary & on costs
- c) **Balances as at 30 May**: Current ac: £2782.83; Savings acc: £6685.90; Defib and gate savings £313.54 & chq ac £0.50; Clock savings £464.30 & chq ac £20.23.
- d) **To approve the following payments:**

Payee	Chq no	Amount	Date
AJ Gallagher (insurance premium)	100557	£872.57	19/05/25
Norfolk Assoc. of Local Councils (annual subs)	100558	£110.86	01/06/25
Joanna Otte (expenses)	100559	£33.91	
Walsingham Parish Council (printing newsletter)	100560	£9.60	
Norfolk Assoc of Local Councils (website hosting fee)	100561	£84.00	

13) **Correspondence:** mail circulated as usual via email

14) **Items for report or placing on the agenda for the next Meeting.**

15) Date of the next meeting: **Thursday 10 July 2025 at 7 pm** in the Social Club.